

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 1 NOVEMBER 2016

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

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	Item Title	Committee Decision	Services Required to take action	Officer to Action
		(iii) to request that the Chief Executive writes to the Chief Constable of Police Scotland to commend the North East Division on their high quality thematic report presented to Committee; and (iv) to otherwise note the report.	Office of the Chief Executive	Angela Scott
5	<u>Police Scotland - Thematic Report - Community Engagement</u>	<u>The Committee resolved:</u> To note the content of the report.	N/A	N/A
6	<u>Verbal update on the transition of Aberdeen Service Centre to a National Service Centre and the Command and control to Dundee ACR.</u>	<u>The Committee resolved:</u> (i) to request Police Scotland to provide comparative data on speed of calls handled, complaints; and (ii) to request Police Scotland to attend a future meeting of Communities, Housing and Infrastructure to provide an update on the transition to the Dundee control centre; and (iii) to otherwise note the update provided.	Police Scotland Police Scotland	Campbell Thomson Campbell Thomson
7	<u>Committee Business Statement and Annual Reports</u>	<u>The Committee resolved:</u> (i) to remove items 3 – A944 Lang Stracht to Westhill Cycle Route and item 15 – City Centre Masterplan Project; and (ii) to otherwise note the updates provided.	Democratic Services	Emma Parr
8	<u>Motions List</u>	<u>The Committee resolved:</u> To note the updates provided.	N/A	N/A
9	<u>Motion by Councillor Jennifer Stewart</u> “To instruct officers to investigate the	<u>The Committee resolved:</u> To bring forward a report to the May meeting of Communities, Housing and Infrastructure	Communities and Housing	Neil Carnegie

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	possibility of extending the remit of the Blue Badge Enforcement Officer to include Enforcement of misuse of residents and business parking permits and report back to the appropriate committee.”	Committee to provide an update on the project work currently being undertaken on new parking systems and to investigate whether as part of this project the possibility of extending the remit of the Blue Badge Enforcement Officer to include enforcement of the misuse of residents and business parking permits can be incorporated into this.		
10	<p><u>Motion by Councillor Greig</u></p> <p>“To assess the need and the merits of parking controls and Priority Parking as possible solutions that can respond to residents' concerns about parking pressures in the area between Ashley Gardens and Anderson Drive;</p> <p>To instruct the Director of Communities, Housing and Infrastructure to report back on the feasibility, the costs involved and potential funding sources of any such solution that would benefit residents; and</p> <p>Given that the introduction of parking control schemes depend on the views of residents, that this Council agrees a consultation process that ensures the community has a chance to express their views.”</p>	<p><u>The Committee resolved:</u></p> <p>That this is taken forward as part of the budget process.</p>	Finance	Helen Sherrit
11	<p><u>Motion by Councillor Young</u></p> <p>“Instruct the Director of Communities Housing and Infrastructure to bring forward a report to the next Finance Policy</p>	<p><u>The Committee resolved:</u></p> <p>To instruct the Director of Communities, Housing and Infrastructure to bring forward a report to the next Finance, Policy and Resources Committee detailing the options</p>	<p>Directorate</p> <p>Democratic Services</p>	<p>Marc Cole</p> <p>Mark Masson (For info)</p>

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	and Resources Committee on how best the Council can invest in the Aberdeen Community Energy Community Bond the Donside Hydro Scotland's first urban community hydro project in order to achieve social and environmental benefits to the local community."	available to the Council to invest in the Aberdeen Community Energy Community Bond, the Donside Hydro Scotland's first urban community hydro project in order to achieve social and environmental benefits to the local community.		
12	<u>Request for Deputation</u>	<u>The Committee resolved:</u> to suspend standing orders and hear the deputation request from Mr O'Connor and Mr Mess in relation to item 9.7.	N/A	N/A
13	<u>Leased Centres</u>	<u>The Committee resolved:</u> (i) to approve amendments to the Lease and Management Agreement as detailed in Appendix A and take note of key principles of repair and maintenance as detailed in section 5.4; (ii) to agree all existing special provisions in the Existing Leases remain as detailed in 5.6; (iii) to approve a special provision for Ruthrieston to pay for their repairs; (iv) to instruct Director of Communities Housing and Infrastructure to implement new Lease and Management Agreements; (v) to instruct Director of Communities, Housing and Infrastructure to enter into the Management Agreement with Airyhall and Danestone for the existing term of the Lease; and (vi) to instruct officers to report back to a future meeting on social capital.	Communities and Housing	Jo Mackie
14	<u>Bus Gates and Taxi access - referral from</u>	<u>The Committee resolved:</u>	Public Infrastructure	Mike Cheyne

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	<p><u>the Taxi Consultation Group 5 October 2016</u></p> <p>The Taxi Consultation Group resolved at their meeting of 5 October 2016:-</p> <p>(i) to recommend that the Communities, Housing and Infrastructure Committee instruct the Roads Infrastructure Manager to submit a report detailing the options for allowing taxis to have access to all bus gates in the city, in particular the bus gate on Bedford Road, including details on the statutory process which would be required, to a future meeting of that Committee; and</p> <p>(ii) to request that the decision of the Communities, Housing and Infrastructure Committee be reported back to the Group in due course.</p>	<p>To instruct the Roads infrastructure Manager to submit a report detailing the options for allowing taxis to have access to the bus gate on Bedford Road including details on the statutory process which would be required to a future meeting of the Committee.</p>	<p>and Environment</p> <p>Democratic Services</p>	<p>Kate Lines (for info)</p>
15	<u>2016/17 Trading Services Budget Monitoring</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the content of the report; and</p> <p>(ii) to instruct that officers report the year end position to the appropriate Committee.</p>	Finance	Helen Sherrit
16	<u>2016/17 General Fund Revenue and Capital Budget Monitoring</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the content of the report; and</p> <p>(ii) to approve the virements outlined in Appendix A</p>	Finance	Helen Sherrit
17	<u>2016/17 Housing Revenue Account</u>	<u>The Committee resolved:</u>		

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		(i) to note the financial information contained within the report; (ii) to instruct that the Head of Finance continues to update the Committee in consultation with the Director for Communities, Housing and Infrastructure on the outturn position for 2016/17; and (iii) to instruct the Director of Communities, Housing and Infrastructure to bring forward a report before the Council Budget meeting in February on the feasibility of building 2000 new homes by 2022.	Finance Finance Directorate	Helen Sherrit Steve Whyte Marc Cole
18	<u>Communities, Housing and Infrastructure - Performance Report</u>	<u>The Committee resolved:</u> (i) to instruct officers to bring forward to the January meeting of the Committee a summary report detailing key progress over the last 5 years; (ii) to instruct officers to provide further information to Councillor Copland on the length of time it is being taken to complete repairs for new tenants; and (iii) to instruct officers to number the performance indicators in future reports.	Business Support Communities and Housing Business Support	Louise Fox Neil Carnegie Louise Fox
19	<u>Corporate Fleet Management Performance and Compliance - Update</u>	<u>The Committee resolved:</u> (i) to note the actions taken and measures put in place in Fleet Services for monitoring performance of corporate Fleet Compliance and initiatives for improvement; and (ii) for future updates to be published in	Public Infrastructure and Environment	William Whyte

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		the information bulletin		
20	<u>ALEO Governance Update - Aberdeen Heat and Power</u>	<u>The Committee resolved:</u> (i) to agree to note the contents of the minutes of the ALEO Governance Hub Committee meeting 13 May 2016 in relation to Aberdeen Heat and Power; and (ii) to note that going forwards, AHP will be measured by the Following KPI headings; a) Alleviating fuel poverty- measured by number of housing units connected to district heating, reported annually. b) Reducing carbon emissions – measured by the amount of carbon emissions reduced from the housing units connected to district heating reported annually. c) Success of project delivery – measured by the number of projects completed on time and on budget reported annually. This will also include an element of customer satisfaction for these completed projects, reported annually.	Land and Property Assets Democratic Services	Mai Muhammad Iain Robertson (for info)
21	<u>ALEO Governance Update - AECC Ltd</u>	<u>The Committee resolved:</u> To note the minute of the ALEO Governance Hub meeting of 9 May 2016 in relation to	Economic Development	Scott Ramsay

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		AECC Ltd.	Democratic Services	Iain Robertson (for info)
22	<u>Allocation of 2 bedroom properties</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to note the current position of reducing waiting lists for two bedroom properties and an increase in waiting times for statutory homeless applicants requiring a bedsit or one bedroom property; (ii) to amend the 'exceptions to the bedroom requirement rules' within the scheme of allocations per Appendix 1 to strike a proportionate balance between severity of housing need and making best use of stock; (iii) to amend the offers in fulfilment of statutory homeless duty policy per Appendix 1 to offer families requiring a two bedroom property greater choice of area and single applicants/couples preference over whether they will be considered for a smaller or larger property; (iv) to instruct officers to report back on the operation of the revised policy after 12 months; (v) to approve amendments to the current downsizing scheme to (a) exclude tenants who accept a property larger than their requirements through this scheme, special lettings initiative, reduced criteria or any other initiative where there has been no change in their circumstances or other special circumstances do not apply; (b) to 	Communities and Housing	Edward Thomas

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		<p>allow downsizing tenants to move to a property in excess of their needs but on a medium priority only;</p> <p>(vi) to instruct officers to advise statutory homeless applicants being allocated a property under these provisions of the potential financial implications of under occupancy and permit an offer to be withdrawn where there is a reasonable likelihood of hardship arising; and</p> <p>(vii) under appendix A amend the fourth bullet point under 'Other factors that are taken into account when determining the number of bedrooms required' to read 'Where a household requiring only one bedroom requests one extra bedroom. This would be restricted to flatted properties.'</p>		
23	<u>Strategic Housing Investment Plan 2017/18 - 2021/22</u>	<p>The Committee resolved:</p> <p>(i) to approve the submission of the Strategic Housing Investment Plan to the Scottish Government;</p> <p>(ii) to refer the Housing Infrastructure Fund Table to the Aberdeen City Region Deal Joint Committee for their consideration in conjunction with the same table from Aberdeenshire Council;</p> <p>(iii) that the City Council can provide grant funding for a project where Scottish Government grant funding can not be provided in 2016/17 with the agreement of the Convenors of Communities, Housing & Infrastructure and Finance Policy & Resources along</p>	<p>Communities and Housing</p> <p>City Region Deal</p> <p>Finance</p> <p>Legal Services</p>	<p>Graeme Stuart</p> <p>John Paul Cleary</p> <p>Steve Whyte</p> <p>Fraser Bell</p>

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		<p>with the Head of Finance and Head of Legal Services and Democratic Services; and</p> <p>(iv) to grant delegated power to the Head of Communities and Housing to agree with the Scottish Government replacement projects from the approved SHIP to the Strategic Local Programme Agreements.</p>	Democratic Services	Emma Parr
24	<u>New Rent Setting Policy</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the outcomes from the consultation exercise with our tenants; and</p> <p>(ii) approve a Option 1 as laid out in the report.</p>	Communities and Housing / Finance	Kevin Kelly / Helen Sherrit
25	<u>Seaton Pocket Parks</u>	<p><u>The Committee resolved:</u></p> <p>instruct the Head of Land and Property Assets to conclude the grant application with the grant funder that has indicated support for this project and implement the proposals subject to the grant being awarded.</p>	Public Infrastructure and Environment	Bill Watson
26	<u>Berryden Corridor Improvements - Demolition of 78A and 86-90 Powis Terrace Demolition Tender</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the content of the report; and</p> <p>(ii) to instruct officers to award the contract for the demolition of 78A and 86-90 Powis Terrace to David Smith Contractors Ltd.</p>	Planning and Sustainable Development	Mike Matheson
27	<u>Climate Change Report 2015/2016</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the submissions provided in Appendices 1 and 2 to the Scottish Government;</p>	Planning and Sustainable Development	Erica Manfroi / Amy Gray

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		(ii) request that the Chief Executive signs off the submission; and (iii) approve the future annual Climate Change Reports are submitted to the Finance, Policy and Resources Committee.	Office of the Chief Executive	Angela Scott
28	<u>Developer Obligations</u>	<u>The Committee resolved:</u> (i) to agree to the revised proposed working procedures which will be implemented as soon as possible; (ii) to agree to the recruitment of a new Developer Obligations Officer; and (iii) to note the involvement of community and elected members in the developer obligation process.	Planning and Sustainable Development	David Marshall
29	<u>Various Small Scale Traffic Management and Development Associated Proposals (Stage 1 - New Works)</u>	<u>The Committee resolved:</u> (i) to approve the proposals in principle; (ii) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee if objections are received; and (iii) to instruct the appropriate officers to commence the statutory consultation for the traffic regulation order for the list of Blue Badge parking bays with a view to implementing the bays fully if no substantial objections are received.	Public Infrastructure and Environment	Jack Penman
30	<u>Various Small Scale Traffic Management</u>	<u>The Committee resolved:</u>		

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	<u>and Development Associated Proposals (Stage 3 - Public Advert)</u>	<p>(i) to approve the thirteen traffic orders that did not attract any objections or comments, and that all orders be made and implemented accordingly;</p> <p>(ii) in relation to 'The Aberdeen City Council (Kingswood Drive, Kingswells, Aberdeen) (Prohibition of Waiting) 201 (X)' overrule the objection received and approve this order be made as originally envisaged; and</p> <p>(iii) in relation to 'The Aberdeen City Council (Station Road, Milltimber, Aberdeen) (Prohibition of Waiting) 201 (X)' proceed with this order as originally envisaged; while then monitoring the remaining section of Station Road in which the residents have raised concerns.</p>	Public Infrastructure and Environment Michael Cowie	
31	<u>AWPR - Side Road - Speed limit requirements (Stage 1 - New Works)</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the proposed speed limits within the AWPR side roads; and</p> <p>(ii) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee.</p>	Public Infrastructure and Environment	Laura Snee
32	<u>Broad Street / Queen Street Traffic Management Order (Public Advert Stage 3)</u>	<p><u>The Committee resolved:</u></p> <p>To overrule the objection received and approve the order be made as originally envisaged.</p>	Public Infrastructure and Environment	Graeme McKenzie

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33	<u>101 Caiesdykes Road - Appeal against Footway Crossing Decision</u>	<u>The Committee resolved:</u> To instruct officers to investigate a solution and report back to the January meeting of Communities, Housing and Infrastructure Committee.	Public Infrastructure and Environment	Iain Fitzpatrick
34	<u>Response to Petition for Pedestrian Crossing on Scotstown Road</u>	<u>The Committee resolved:</u> (i) that no additional pedestrian crossing is provided north of the Parkway at this time; (ii) that the situation is monitored over the coming year, with action being proposed if justified; and (iii) to instruct officers to progress the statutory consultation and public advertisement for a proposed 30 MPH speed limit on Scotstown Road between Parkway and Dubford Road.	Public Infrastructure and Environment	Vycki Ritson
35	<u>Victoria Bridge Embankment Repairs - Funding</u>	<u>The Committee resolved:</u> (i) to agree to a funding contribution of up to £46,000 towards the Dee Riverbank Revetment Works, procured by Aberdeen Harbour Board; (ii) to note that the proposed contribution is to cover costs associated with a 14-metre long section of embankment scours repairs adjacent to the Victoria Bridge abutments; (iii) to note that the proposed contribution is calculated on a pro-rata basis relating to the river embankment repairs element of the tender total only; (iv) to note that the maintenance of Victoria Bridge is the responsibility of Aberdeen City Council;	Public Infrastructure and Environment	James Howden

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		(v) to note that the Scottish Government has awarded £250,000 to Aberdeen City Council for repair of damage caused by flooding in 2015/16 winter; (vi) to note that the proposed contribution will be paid from the existing bridges budget which now includes the above £250,000 award from the Scottish Government; and (vii) to note that the embankment repairs will be complete by end of 2016.		
36	<u>Roads Winter Service Plan 2016-17</u>	<u>The Committee resolved:</u> (i) to note the content of the report; and (ii) approve the 'Roads Winter Service Plan' for 2016-2017	Public Infrastructure and Environment	Mike Cheyne
37	<u>Aberdeen Crematorium Performance Indicators</u>	<u>The Committee resolved:</u> (i) to note the contents of the report; and (ii) to approve the content of the performance framework for the Crematorium as a mechanism for reporting performance to Committee.	Public Infrastructure and Environment	Graham Keith
38	<u>Aberdeen in Bloom</u>	<u>The Committee resolved:</u> (i) to acknowledge Aberdeen's awards in this year's campaigns and gives thanks and congratulations to all those that took part and helped make Aberdeen's campaign such a successful one; (ii) to agree that Aberdeen should take part in the 2017 Beautiful Scotland campaign and or Britain In Bloom if asked to take part; and (iii) to agree for Environmental Services to continue to support and develop	Public Infrastructure and Environment	Steven Shaw

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		community partnerships and projects.		
39	<u>Gas Central Heating Maintenance Contract Procurement</u>	<u>The Committee resolved:</u> (i) to refer the report to the next Finance Policy and Resources Committee meeting with the recommendation that they instruct the Head of Procurement to issue a fresh tender for the contract; and (ii) to refer this report to Audit, Risk and Scrutiny Committee to examine the current contract.	Land and Property Assets Democratic Services	Colin Maciver Mark Masson / Karen Rennie (for info)

If you require any further information about this decision sheet, please contact Emma Parr, tel 01224 522607 or email emparr@aberdeencity.gov.uk